

LAFAYETTE COUNTY HOUSING AUTHORITY/RHD MONTHLY MEETING

April 21, 2015

Chairperson Boyle called the Lafayette County Housing Authority monthly meeting to order at the Court House at 8:35 am.

Present: Commissioners: Bob Boyle, Owen Demo, Connie Hull, Ellen Phillips, and Donna Whyte

Commissioners: Absent: NONE

Executive Director: Douglas O'Brien

Chairperson Boyle asked if the meeting was properly posted. O'Brien verified that the Agenda had been posted in the Court House, at the Municipal Building, and at the Johnson Public Library.

MOTION: Whyte moved to approve the agenda. Demo seconded the motion. Motion carried.

Chairperson Boyle asked if there were any corrections or additions to the minutes of the February 24, 2014 meeting. None were made.

MOTION: Phillips moved to approve minutes of the March 24, 2015 meeting. Whyte seconded the motion. Motion carried.

Financial Statements were reviewed.

MOTION: Phillips moved to approve the financial statements as presented. Whyte seconded the motion. Motion carried.

Public Input

None

Vacancy Report

Argyle:	1	Darlington:	0
Belmont:	1	Shullsburg:	2
Benton:	2	South Wayne:	1
Blanchardville:	1	Section 8 Existing:	36

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Building Issues/Projects

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- a. Shullsburg exterior lights will be fixed as soon as All Phase Electric can find the time to get to them now that the ground is unfrozen. O'Brien will contact All Phase to set up a time.

- b. Discussion of the Smoke Free Enforcement Policies was led by O'Brien who is waiting for Clear Gains to send out the most recent policies they have. He will keep the board up to date as the HA moves forward with going smoke free.
- c. Lawn care bids were discussed on a project by project basis with the criteria of price, locality and references and past performance. Lawn care providers were chosen for each building.
- d. O'Brien discussed that the HA has received several complaints about the Dish Network contractor that has contracts with all of the HA buildings. Board recommended looking more into our current contract and making contact with Dish to find another contractor.

Directors Report

- a. Unpaid Rent- O'Brien presented the list of tenants that have made payments and those who still have not. Progress has been made and office staff will continue to work on collecting rest of debts.
- b. TENMAST UPDATE- Tenmast is coming along slowly and is not yet fully live.
- c. Hillside Apartment 506 costs were discussed and O'Brien will try and recover any of the costs that he can. Emphasis on need for Smoke Free Policy was shown by cleaning costs.

Discussion/Possible action on Administrative Assistant filling in while the Director is at Military Training

MOTION: Phillips moved to increase the Administrative Assistant's pay by \$1.50 for the time period of May 2 to May 22, 2015. Demo Seconded the Motion.
Motion Carried

Discussion/Possible action on scheduling future Board Meetings at different Housing Properties around the County from May until September.

Board decided to move forward with having meetings at different properties starting with Belmont on May 26, 2015 at 08:30 am followed by South Wayne on June 30, 2015 at 08:30. Other sites will be chosen at future meetings.

Future Agenda Item(s):

No Smoking Policy
Shullsburg Exterior Lights
Tenmast
Building Issues
Direct TV contract
Lawn Care Bids
Independent Contractor for Maintenance

Next Meeting Date and Time:

May 26, 2015 at 8:30am in Belmont

Adjourn Meeting:

MOTION: Demo moved to adjourn the meeting. Whyte seconded the motion.
Motion carried.

Respectfully submitted,
Douglas J. O'Brien
Lafayette County Housing Authority